

31 May 1951

MEMORANDUM TO: Personnel Director

FROM : Chief, Personnel Studies and Procedures Staff

SUBJECT : Report of Survey - Personnel Procurement Division

1. There is attached report of the survey of the Personnel Procurement Division undertaken by the Personnel Studies and Procedures Staff at your direction.

2. You will note that the report does not discuss the covert procurement program. Because of the nature of this function, details of a procedural nature were not closely related to those of the other activities of the Division. Our recommendations of a general nature pertaining to definition of objectives, management activities, and staff development and utilization would appear to be applicable to this activity.

3. It is desired that you be informed of the sincere cooperation given by all employees of the Personnel Procurement Division consulted during the course of the survey. In no case was there any reluctance to furnish the Survey Staff with information desired; on the contrary, there was a general eagerness to point out areas of difficulty. While this attitude is to be much appreciated by the Survey Staff because of its very real assistance to us in the conduct of the survey, it is particularly emphasized in order that you may be aware of the interest demonstrated at all levels in reaching maximum effectiveness.

STATINTL

Encl.

Cys 1 and 2, Rept of Survey

*Cy 2 to [redacted] per MR. Kelly.

STATINTL